



BUBBENHALL PARISH COUNCIL

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BUBBENHALL PARISH COUNCIL

Draft minutes- to be approved at 6th October 2015 meeting

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 8th September 2015 in the Village Hall

Present:

Cllr Steve Haynes (Chair)	Cllr Pam Redford (WDC)
Cllr Win Nwachukwu	Cllr Wallace Redford (WCC)
Cllr Sam Baker	
Cllr Bob Powell	
Cllr Jan Lucas	
Cllr Wendy Harrison	Jane Fleming (Clerk)

Members of Public 1

1. Apologies for absence:

Apologies were received from Cllr Nick Harrington (WDC) and Cllr Joanne Shattock.

2. Declarations of interest and dispensations:

There were no declarations of interest

3. Minutes of previous meeting on 28th July 2015 were agreed and signed by the Chair.

4. Matters arising:

- i. Check the ownership of the fields on Pagets Lane close to A445.
Cllr Haynes reported that the two fields had been identified as being owned by Mr P Batchelor and Bubbenhall Parish Church.
Action: Cllr Wendy Harrison agreed to find an address for Mr Batchelor.
Action: Clerk to contact Mr Batchelor concerning the overgrown hedges.
- ii. Uncovered lorries entering and leaving the FCC site. Follow up re. Anonymous witness statement
This is being followed up through WDC.
- iii. Visit from the leader of WDC.
It has been confirmed that WDC Chairman will visit Bubbenhall Parish Council during the next meeting 6th October 2015.
- iv. Spring Hill repair work
This work has now been completed.

5. Highways:

- i. Update
This report was tabled at the meeting. A copy can be found on Bubbenhall Parish Council website www.bubbenhall.info > Parish Council > Documents > 2015 – 2016 > September 2015 > Highways Report 9_15.
Cllr Redford (WCC) reported that Tom Mannion will relook at the drain at the entrance to Pagets Lane.

Cllr Redford reported that he understands the extension to the double white lines on A445 will take place in October 2015.

Cllr Lucas has agreed to follow up with the police contact regarding the community speed monitoring training.

Regarding the Junction warning signs on the A445. Cllr Redford reported this may be auctioned October / November 2015.

The problem of visibility caused by overgrown hedges on lay-by in front of nursery. Cllr Redford has agreed to check this and action if possible.

“No HGVs” warning signs at all entrances to Village. Cllr Redford has agreed to raise this issue again.

Road surface damage. Cllr Haynes, Mr Austin and Cllr Redford to walk route and take photos.

6. Local Plan:

- i. Report on the Joint Green Belt Review by Cllr Shattock
The report presented by Cllr Haynes can be found on Bubbenhall Parish Council website www.bubbenhall.info > Parish Council > Documents > 2015 – 2016 > September 2015 > West Midlands Joint green belt Review. As mentioned in the report, a letter has been sent from the 3 parish councils to all Warwick District Councillors.
Cllr Redford (WDC) pointed out that in the letter from the Inspector to WDC it is not yet clear that there will be a strategy to meet the housing needs of the HMA in full within this round of plan making. The level of housing provision required in Warwick District to achieve such a strategy is also not yet clear. The Shadow Economic Prosperity board will meet on 29th September. Following this the Inspector will review whether he agrees or disagrees with the plan. At this stage this will only be about housing. The rest of the plan has yet to be examined.

7. Neighbourhood Plan

- i. Update on draft Neighbourhood Plan.
The draft plan has been received from the consultants (Kirkwells). It was agreed that the work being undertaken by the three parishes on the neighbourhood plan should be circulated to other parishes.
Action: The councillors to look at the options for the Housing Needs Survey at the next meeting in October.

8. Business from members of the public

- i. Cllr Pam Redford (WDC) stated that Local Authorities are looking at options for Combined Authorities. At a recent meeting of WCC it was decided not to join the West Midlands Combined Authority and is looking at alternatives. There will be a consultation with the public at some point.

9. Finance

- i. The Clerk presented the financial report (payments and summary schedule attached and can be found on Bubbenhall Parish Council website). Cllrs Harrison & Haynes signed the cheques.
- ii. Audit
The audit has been completed for 2014/15. The Notice of Conclusion of Audit was posted for the required period and the Statement of Accounts and Auditor’s Certificate and Report were made available for inspection.
- iii. Budget update
Action: It was agreed the budget / spend will be reviewed at the meeting in October 2015.

10. Planning

- i. W/15/0940 Leeming House, 2 Waverley Edge, - Granted
- ii. W/15.1324 Southcote, Ryton Road, Bubbenhall, CV8 3BL - Application
No objections were raised concerning the application. However, concerns were raised regarding the access arrangements onto a busy road.
Action: Clerk to respond to WDC Planning.

11. Youth Space & recreation ground

- i. Update
Cllr Baker reported that the mats are now in place. They could not be pegged down as there is concrete underneath. However, grass is now growing through them which should ensure they do not move.
Action: Cllr Baker to check progress with the BMX track area.

Moles are back on recreation ground.

Action: Cllr Baker to contact Mole man.

2 warning signs have been positioned in tennis courts as previously agreed.

The rubber has perished on the baby swing and may need replacing.

Action: Cllr Baker to obtain costings.

There are some small areas on play equipment that are in need of painting.

Action: Cllr Baker to ask handyman to paint these.

12. Reports from meetings attended

Cllr Lucas attended a meeting with Princethorpe Woodland Project.

Action: Cllr Lucas to raise awareness about this project by posting information on the Village website.

13. Parish matters (AOB)

i. Update on airport committee

Cllr Haynes confirmed that he has informed Mr Astle that Bubbenhall Parish Council has agreed that he should be our nominated representative.

ii. Village hall Notice Board

Action: Cllr Haynes to obtain quotes to discuss at meeting in October 2015.

iii. Wildflower meadow

Cllr Lucas stated that this was an opportunity to get advice from Princethorpe Woodlands Trust to ensure that the work was undertaken properly.

Action: Cllr Lucas to circulate contact.

iv. Planters

It was agreed to find planter for entrance to village. Cllr Redford pointed out that it would be necessary to obtain agreement from WCC Highways to ensure the planters were not in restricted places. Cllr Redford (WCC) stated that Weston under Wetherley was doing something similar and he agreed to find a contact.

v. The state of some of the village street names was discussed. It was suggested that they should be cleaned and checked for legibility and repair.

Action: Cllr Baker to discuss with handyman.

14. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
11/08/2015	WALC	Newsletter
14/08/2015	Waste Management WCC	FREE Home Composing Workshop held by Warwickshire County Council 22/09/15 6-6.45pm
17/08/2015	WDC	Neighbourhood Plans Update: Designated Neighbourhood Plan Areas
26/08/2015	CPRE	CPRE WARWICKSHIRE - AGM REMINDER 11/09/15 6pm
02/09/2015	Rural Services Network	Rural Opportunities Bulletin
07/09/2015	Planning Committee WDC	Planning Committee meeting on 15 September 2015

Date of next meeting 6th October 2015

